

## Appendix 8

### Format for Mandatory Disclosure

Mandatory Disclosure Updated on 22-2-2010

1 AICTE File No F.No.740-87-019(MBA)/ET/99

Date & Period of last approval 08.06.2009 2009-2012

2 Name of the Institution N. R. Vekaria Institute of Business Management Studies

Address of the Institution J. J. C. E. Trust, C. L. college campus,  
Bilkha road, Junagadh – 362001

City & Pin Code Junagadh – 362001

State / UT Gujarat

Phone number with STD code 0285-2656058

FAX number with STD code 0285-2621540

Office hours at the Institution 8:00am to 2:00pm

Academic hours at the Institution 8:00am to 2:pm

Email [nrv\\_mba@rediffmail.com](mailto:nrv_mba@rediffmail.com)

Website <http://www.jjcet.edu.in>

Nearest Railway Station(dist in Km) Junagadh Junction (4km away)

Nearest Airport (dist in Km) Rajkot (110km away)

3 Type of Institution Private-Self Financed

Category (1) of the Institution Non Minority

Category (2) of the Institution Co-Education

4 Name of the organization running the Institution Junagadh Junior Chamber Education Trust

Type of the organization Trust

Address of the organization N. R. Vekaria Institute of Business Management Studies , J. J. C. E Trust, C. L. College Campus, Bilkha Road, Junagadh-362 001 (Gujarat)

Registered with Deputy charity commissioner office Rajkot (Junagadh) E – 163

Registration date 25.09.1969

Website of the organization <http://www.jjcet.edu.in>

5 Name of the affiliating University 1. Saurashtra University, Rajkot ( 4<sup>th</sup>SEM Students)  
2. Gujarat Technological University, Ahmedabad ( 2<sup>nd</sup>SEM)

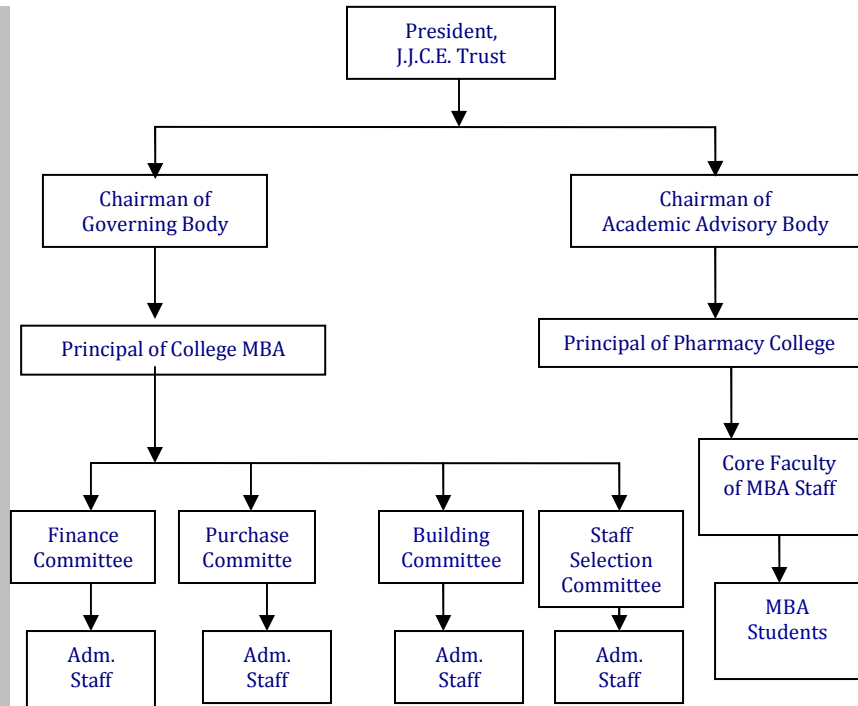
Address	1. Saurashtra University, University Campus, Rajkot-360005 2. Gujarat Technological University, 2 <sup>nd</sup> Floor, ACPC Building, L.D. College of Engineering Campus, Navrangpura, Ahmedabad-380015			
Website	1. <a href="http://www.saurashtrauniversity.edu">www.saurashtrauniversity.edu</a> 2. <a href="http://www.gtu.ac.in">www.gtu.ac.in</a>			
Latest affiliation period	Saurashtra University 2009-10 Gujarat Technological University 2009-10			
6 Name of Principal / Director	Dr. Rajesh.A.Patel			
Exact Designation	Director cum Professor			
Phone number with STD code	0285-2656058			
FAX number with STD code	0285-2621540			
Email				
Highest Degree	M.Com, Ph. D.			
Field of specialization	Human Resource Management			
7 Governing Board Members	<b>Sl. No.</b>	<b>Name</b>	<b>Designation</b>	<b>Education Qualification</b>
	1	Mr. N. R. Vekaria	President	B.A., L.L.B.
	2	Mr. Meghrajibhai Kanjani	Secretary	B. A.
	3	Mr. Haribhai Patel	Trustee	B. A.
	4	Mr. R. N. Vekaria	Trustee	B. Com.
	5	Mr. Sanjaybhai Ghiya	Trustee	B. Com.
	6	Dr. K. K. Pipaliya	Trustee	M.S.
	7	Mr. M. K. Hirpara	Trustee	B.A., L.L.B.
	8	Mr. Vinubhai V. Doshi	Trustee	B. Com.
	9	Mr. Girish Kotecha	Trustee	B.Com., L.L.B.
	10	Mr. H. J. Doshi	Ex-officio Trustee	M. A. M. Com. L.L.B.
	11	Dr. D. G. Modi	Ex-officio Trustee	B. Sc. LLM, Ph. D.
	12	Dr. M. P. Tala	Ex-officio Trustee	Mp.Ed., Ph. D
	13	Dr. S. Saisivam	Ex-officio Trustee	M. Pharm, Ph. D
	14	Dr. R. A. Patel	Guest Invites	M. Com. Ph. D
Frequency of meetings & date of last meeting	Once in 3 to 4 months, last meeting date 17/01/2010 (Sunday)			
8 Academic Advisory Body	<b>Sl. No.</b>	<b>Name</b>	<b>Designation</b>	
	1	Shri N. R. Vekaria	President J.J.C.E.Trust, Ex M.P.	
	2	Shri Bipinbhai Patel	Industrialist	
	3	Shri Dhirubhai Dand	Chartered Accountant	
	4	Shri Sashibhai M. Thanki	Industrialist	
	5	Shri Arvindbhai Patel	Ex. M.P.	
	6	Shri Govindbhai Shekhda	Ex. M.P.	
	7	Shri Mohanbhai L. Patel	Ex. Irrigation minister, Ex. M.P., President Patel Kelavani Mandal, Junagadh	
	8	Dr. D. G. Modi	Principal, Law college, Junagadh.	
	9	Dr. Rajeshbhai Patel	Director, J.J.C.E.T. Sanchalit MBA college, Junagadh	
	10	Dr. M. P. Tala	Principal, J.J.C.E.T. Sanchalit Commerce	

		college, Junagadh
11	Dr. S. Saisivam	Principal, J.J.C.E.T. Sanchalit Pharmacy college, Junagadh
12	Prof. R. J. Bhatt	Professor, Commerce College, Junagadh
13	Prof. V. T. Barochia	Professor, BBA College, Junagadh
14	Prof. S. G. Sandhe	Professor, BBA College, Junagadh
15	Prof. B. B. Joshi	Professor MBA College, Junagadh

Frequency of meetings & date of last meeting

07<sup>th</sup> February 2010

9 Organizational Chart



10 Student feedback mechanism on Institutional Governance/faculty performance

Students approach Director through their representative

11 Grievance redressal mechanism for faculty, staff and students

When grievances are posed, President of the trust solves the problem in consultation with the Director

12 Name of the Department\* Master Of Business Administration

Course MBA

Level PG


1<sup>st</sup> Year of approval by the Council F.No.GJ-08/MCP(M)/98 Dated OCT . 09.1998

Year wise Sanctioned Intake	2009-10 120+6	2008-09 120+6	2007-08 60
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Year wise Actual Admissions	2009-10 120	2008-09 120	2007-08 60
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Cut off marks – General quota	2009-10 7000	2008-09 6500	2007-08 5000
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% Students passed with	2009-10	2008-09	2007-08
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Distinction	100%	100%	100%
% Students passed with First Class	2009-10 54%	2008-09 55%	2007-08 52%
Students Placed	2009-10 98	2008-09 102	2007-08
Average Pay package, Rs./Year	Rs. 2.4 Lakhs per Year		
Students opted for Higher Studies	2009-10 NA	2008-09 NA	2007-08 NA
Accreditation Status of the course	Not applied yet		
Doctoral Courses	Not conducted		
Foreign Collaborations, if any	No		
Professional Society Memberships			
Professional activities	Seminars,Conference Regarding future job prospect		
Consultancy activities	Conducted using leading experts		
Grants fetched	Nil		
Departmental Achievements	Number of Students have ranked in Saurashtra University exam.		
Distinguished Alumni	In 12 years number of students have made institute proud.		
13 (1) Name of Teaching Staff*	Dr. Rajesh Patel (1-10401727)		
Designation	Director Cum Professor		
Department	Human Resource,		
Date of Joining the Institution	16-09-2007		
Qualifications with Class / Grade	UG Second Division	PG First Class	
Total Experience in Years	Teaching 22 Years	Industry Nil	Research 16 Years
Papers Published	National : 4		International : 1
Papers Presented in Conferences	National : Number off		International :
PhD Guide? Give field & University			
PhDs / Projects Guided	PhDs :		Projects at Masters level : Number off
Books Published / IPRs / Patents	One		
Professional Memberships	Nil		

Consultancy Activities	Nil
Awards	Nil
Grants fetched	Nil
Interaction with Professional Institutions	Nil

(2) Name of Teaching Staff*	Mr. N.M.Munshi (1-10446441)
Designation	Associate Professor and HOD
Department	Human Resource
Date of Joining the Institution	1-04-1999



Qualifications with Class / Grade	UG Second	PG Distinction	PhD Thesis Submitted Waiting for Degree
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Total Experience in Years	Teaching 12 years	Industry 2 years	Research 6 Years
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Papers Published	National 03	International Nil
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Papers Presented in Conferences	National 23	International 3
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PhD Guide? Give field & University	Field – Nil	University – Nil
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PhDs / Projects Guided	PhDs – Nil	Projects at Masters level – 315
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Books Published / IPRs / Patents	Nil
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Professional Memberships	Nil
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Consultancy Activities	Yes
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Awards	Lot of.
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Grants fetched	Nil
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Interaction with Professional Institutions	Yes
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(3) Name of Teaching Staff*	Dr. B.B.Joshi (1-10446449)
Designation	Associate Professor
Department	Finance
Date of Joining the Institution	1-4-1999



Qualifications with Class / Grade	UG First Class	PG First class	PhD Awarded
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Total Experience in Years	Teaching 12 Years	Industry	Research 2 Years
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Papers Published	National – 3	International – 00
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Papers Presented in	National – 23	International – 03
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Conferences		
PhD Guide? Give field & University	Field – Nil	University – Nil
PhDs / Projects Guided	PhDs – Nil	Projects at Masters level – 295
Books Published / IPRs / Patents	Nil	
Professional Memberships	Nil	
Consultancy Activities	Nil	
Awards	Nil	
Grants fetched	Nil	
Interaction with Professional Institutions	Nil	

(4) Name of Teaching Staff*	Mrs. S.A.Munshi (1-10446673)			
Designation	Associate Professor			
Department	Marketing			
Date of Joining the Institution	02-08-2004			
Qualifications with Class / Grade	UG First	PG First	PhD Perusing	
Total Experience in Years	Teaching 6 years	Industry Nil	Research Nil	
Papers Published	National – 00	International – Nil		
Papers Presented in Conferences	National – 10	International – Nil		
PhD Guide? Give field & University	Field – Nil	University – Nil		
PhDs / Projects Guided	PhDs – Nil	Projects at Masters level		
Books Published / IPRs / Patents	Nil			
Professional Memberships	Nil			
Consultancy Activities	Nil			
Awards	Nil			
Grants fetched	Nil			
Interaction with Professional Institutions	Nil			

(5) Name of Teaching Staff*	Mr. C.D.Lakhlani (1-10446677)			
Designation	Associate Professor			
Department	Marketing			
Date of Joining the Institution	26-03-2007			

Qualifications with Class / Grade	UG Second class	PG First Class	PhD Perusing
Total Experience in Years	Teaching 3 Years	Industry 10 Years	Research 1 year
Papers Published	National –		International –
Papers Presented in Conferences	National – 8		International – 1
PhD Guide? Give field & University	Field – Nil		University – Nil
PhDs / Projects Guided	PhDs - Nil		Projects at Masters level - 78
Books Published / IPRs / Patents	Nil		
Professional Memberships	Nil		
Consultancy Activities	Nil		
Awards	Nil		
Grants fetched	Nil		
Interaction with Professional Institutions	Nil		

(6) Name of Teaching Staff*	Miss. Laveena.T. Dharamvani (1-10495115)
Designation	Assistant Professor
Department	Finance
Date of Joining the Institution	19-05-2008



Qualifications with Class / Grade	UG First with Dist.	PG First with Dist.	PhD Nil
Total Experience in Years	Teaching 2 years	Industry Nil	Research Nil
Papers Published	National – 00		International – Nil
Papers Presented in Conferences	National – 03		International – 01
PhD Guide? Give field & University	Field – Nil		University – Nil
PhDs / Projects Guided	PhDs – Nil		Projects at Masters level – 45
Books Published / IPRs / Patents	Nil		
Professional Memberships	Nil		
Consultancy Activities	Nil		
Awards	Nil		
Grants fetched	Nil		
Interaction with Professional Institutions	Nil		

<b>(7)</b>	<b>Name of Teaching Staff*</b>	Mr.J.K.Vasavada (1-10495792)		
	<b>Designation</b>	Assistant Professor		
	<b>Department</b>	Marketing		
	<b>Date of Joining the Institution</b>	19-05-2008		
	<b>Qualifications with Class / Grade</b>	UG Second Class	PG First Class	PhD Nil
	<b>Total Experience in Years</b>	Teaching 2 years	Industry 2 Year	Research Nil
	<b>Papers Published</b>	National – Nil		International – Nil
	<b>Papers Presented in Conferences</b>	National – 03		International – 01
	<b>PhD Guide? Give field &amp; University</b>	Field – Nil		University – Nil
	<b>PhDs / Projects Guided</b>	PhDs – Nil		Projects at Masters level – 75
	<b>Books Published / IPRs / Patents</b>	Nil		
	<b>Professional Memberships</b>	Nil		
	<b>Consultancy Activities</b>	Nil		
	<b>Awards</b>	Nil		
	<b>Grants fetched</b>	Nil		
	<b>Interaction with Professional Institutions</b>	Nil		



<b>(8)</b>	<b>Name of Teaching Staff*</b>	Mr. Dinkar B. Morvadia (1-10495796)		
	<b>Designation</b>	Assistant Professor		
	<b>Department</b>	Marketing		
	<b>Date of Joining the Institution</b>	15-07-2009		
	<b>Qualifications with Class / Grade</b>	UG First Class	PG First Class	PhD
	<b>Total Experience in Years</b>	Teaching 0.8 year	Industry Nil	Research Nil
	<b>Papers Published</b>	National – Nil		International – 00
	<b>Papers Presented in Conferences</b>	National – 03		International – Nil
	<b>PhD Guide? Give field &amp; University</b>	Field – Nil		University – Nil
	<b>PhDs / Projects Guided</b>	PhDs – Nil		Projects at Masters level – 15
	<b>Books Published / IPRs / Patents</b>	Nil		





Professional Memberships	Nil
Consultancy Activities	Nil
Awards	Nil
Grants fetched	Nil
Interaction with Professional Institutions	Nil

(9) Name of Teaching Staff*	Miss. Janki .C. Thakker (1-10495800)		
Designation	Assistant Professor		
Department	Human Resource		
Date of Joining the Institution	15-07-2009		
Qualifications with Class / Grade	UG Second Class	PG First Class	PhD
Total Experience in Years	Teaching 0.8 year	Industry Nil	Research Nil
Papers Published	National - Nil	International - 00	
Papers Presented in Conferences	National - 02	International - Nil	
PhD Guide? Give field & University	Field - Nil	University - Nil	
PhDs / Projects Guided	PhDs - Nil	Projects at Masters level - 15	
Books Published / IPRs / Patents	Nil		
Professional Memberships	Nil		
Consultancy Activities	Nil		
Awards	Nil		
Grants fetched	Nil		
Interaction with Professional Institutions	Nil		



(10) Name of Teaching Staff*	Miss.Kinjal .D. Vaghasiya (1-10538178)		
Designation	Assistant Professor		
Department	Finance		
Date of Joining the Institution	15-7-2009		
Qualifications with Class / Grade	UG First Class	PG First Class	PhD
Total Experience in Years	Teaching 0.8 year	Industry Nil	Research Nil
Papers Published	National - 00	International - Nil	



Papers Presented in Conferences	National – 03	International – Nil
PhD Guide? Give field & University	Field – Nil	University – Nil
PhDs / Projects Guided	PhDs – Nil	Projects at Masters level – Nil
Books Published / IPRs / Patents	Nil	
Professional Memberships	Nil	
Consultancy Activities	Nil	
Awards	Nil	
Grants fetched	Nil	
Interaction with Professional Institutions	Nil	

(11 ) Name of Teaching Staff*	Miss. Sweta R. Palod (1-10538302)		
Designation	Assistant Professor		
Department	Finance		
Date of Joining the Institution	15-07-2009		



Qualifications with Class / Grade	UG First Class	PG First Class	PhD
Total Experience in Years	Teaching 0.8 year	Industry Nil	Research Nil
Papers Published	National – Nil	International – Nil	
Papers Presented in Conferences	National – 02	International – Nil	
PhD Guide? Give field & University	Field – Nil	University – Nil	
PhDs / Projects Guided	PhDs – Nil	Projects at Masters level – Nil	
Books Published / IPRs / Patents	Nil		
Professional Memberships	Nil		
Consultancy Activities	Nil		
Awards	Nil		
Grants fetched	Nil		
Interaction with Professional Institutions	Nil		

(12)	Name of Teaching Staff*	Miss Komal.B. Popat (1-10538306)		
	Designation	Assistant Professor		
	Department	Finance		
	Date of Joining the Institution	15-07-2009		
	Qualifications with Class / Grade	UG Distinction	PG First Class	PhD
	Total Experience in Years	Teaching 0.8 year	Industry Nil	Research Nil
	Papers Published	National – Nil		International – Nil
	Papers Presented in Conferences	National – 03		International – Nil
	PhD Guide? Give field & University	Field – Nil		University – Nil
	PhDs / Projects Guided	PhDs – Nil		Projects at Masters level – Nil
	Books Published / IPRs / Patents	Nil		
	Professional Memberships	Nil		
	Consultancy Activities	Nil		
	Awards	Nil		
	Grants fetched	Nil		
	Interaction with Professional Institutions	Nil		



(13)	Name of Teaching Staff*	Miss Ambrin A. Hirani (1-10538310)		
	Designation	Assistant Professor		
	Department	Finance		
	Date of Joining the Institution	15-07-2009		
	Qualifications with Class / Grade	UG Distinction	PG First Class.	PhD
	Total Experience in Years	Teaching – 0-8 year	Industry – Nil	Research – Nil
	Papers Published	National – Nil		International – Nil
	Papers Presented in Conferences	National – 02		International – Nil
	PhD Guide? Give field & University	Field – Nil		University – Nil
	PhDs / Projects Guided	PhDs – Nil		Projects at Masters level – Nil
	Books Published / IPRs /	Nil		



Patents	
Professional Memberships	Nil
Consultancy Activities	Nil
Awards	Nil
Grants fetched	Nil
Interaction with Professional Institutions	Nil

(14)	Name of Teaching Staff	Miss .Dhara .K. Adhiya (1-10585111)		
	Designation	Assistant Professor		
	Department	Finance		
	Date of Joining the Institution	15-07-2009		
	Qualifications with Class / Grade	UG – Second Class	PG First Class	PhD
	Total Experience in Years	Teaching 0.8 year	Industry Nil	Research Nil
	Papers Published	National – Nil		International – Nil
	Papers Presented in Conferences	National – Nil		International – Nil
	PhD Guide? Give field & University	Field – Nil		University – Nil
	PhDs / Projects Guided	PhDs – Nil		Projects at Masters level – Nil
	Books Published / IPRs / Patents	Nil		
	Professional Memberships	Nil		
	Consultancy Activities	Nil		
	Awards	Nil		
	Grants fetched	Nil		
	Interaction with Professional Institutions	Nil		



(15)	Name of Teaching Staff*	Mr. Atul .B. Der (1-105851115)		
	Designation	Assistant Professor		
	Department	Marketing		
	Date of Joining the Institution	15-07-2009		
	Qualifications with Class / Grade	UG First Class	PG First Class	PhD
	Total Experience in Years	Teaching – 0.8 year	Industry – Nil	Research – Nil
	Papers Published	National – Nil	International – Nil	
	Papers Presented in Conferences	National – 00	International – 00	
	PhD Guide? Give field & University	Field – Nil	University – Nil	
	PhDs / Projects Guided	PhDs – Nil	Projects at Masters level – Nil	
	Books Published / IPRs / Patents	Nil		
	Professional Memberships	Nil		
	Consultancy Activities	Nil		
	Awards	Nil		
	Grants fetched	Nil		
	Interaction with Professional Institutions	Nil		



(16)	Name of Teaching Staff*	Mr. Mukesh M.Patel (1-104951111)		
	Designation	Assistant Professor		
	Department	Computer		
	Date of Joining the Institution	11-08-2004		
	Qualifications with Class / Grade	UG Second Class	PG First Class	PhD
	Total Experience in Years	Teaching 11 years	Industry	Research
	Papers Published	National	International	
	Papers Presented in Conferences	National	International	
	PhD Guide? Give field & University	Field – Nil	University – Nil	
	PhDs / Projects Guided	PhDs – Nil	Projects at Masters level – Nil	
	Books Published / IPRs /	Nil		



Patents	
Professional Memberships	Nil
Consultancy Activities	Nil
Awards	Nil
Grants fetched	Nil
Interaction with Professional Institutions	Nil

#### 14 Admission Quota

Entrance test / admission criteria	Based on rank list prepared by admission committee.		
Cut off / last candidate admitted	2009-10 8900	2008-09 7500	2007-08 5435
Fees in rupees	2009-10 33000/	2008-09 33000/	2007-08 30000/
Number of Fee Waivers offered	2009-10	2008-09	2007-08
Admission Calendar	GCET Committee is deciding the date.		
PIO quota	No		

#### 15 Infrastructural information

Classroom/Tutorial Room facilities	04 Classrooms, 02 Tutorial Room, 02 Seminar Hall <a href="#">Class.JPG</a> <a href="#">Class Room.JPG</a> <a href="#">Class Rooms.JPG</a> <a href="#">Seminar 2.JPG</a> <a href="#">Seminar 2.JPG</a> <a href="#">Tutorial.JPG</a>		
Laboratory details	NA		
Computer Centre facilities	Latest P4, 1.6 GHz computer system 512 RAM / 80GB / 1.44 / optical mouse / CD ROM / 15" TFT color monitor, Broad bend LAN and all the computers are connected with wan. Total number of computer available is 135 computers.		
Library facilities	No. of Titles	2200	
	No. of Volumes	11466	
	Total Number of books	11466	
	No. of Journals/Foreign Journals	53	
	Total cost of Technical books	Rs. 4586400/	
	Number of Titles of other books	25	
	Number of books other than Technical	30	
Auditorium / Seminar Halls / Amphi	Seminar Hall and Auditorium Available <a href="#">Seminar.JPG</a> <a href="#">Seminar 2.JPG</a> <a href="#">Audito.JPG</a>		
Cafeteria	Available <a href="#">1313.JPG</a>		
Indoor Sports facilities	Carom, Chess, Table tennis, <a href="#">22.JPG</a>		
Outdoor Sports facilities	Volleyball, Cricket		
Gymnasium facilities	Not Available		
Facilities for disabled	Available		
Any other facilities	Available		

16	Boys Hostel	Not Available
	Girls Hostel	Not Available, Arrangement is made at Government girls Hostel
	Medical & other Facilities at Hostel	No
17	Academic Sessions	
	Examination system, Year / Sem	Saurashtra University: Semester Pattern Gujarat Technological University: Semester Pattern
	Period of declaration of results	Saurashtra University: Two Months Gujarat Technological University: One Months
18	Counseling / Mentoring	Yes
	Career Counseling	Yes
	Medical facilities	First Aid Facilities Available
	Student Insurance	Yes
19	Students Activity Body	Committees for Anti ragging & women cell, Attendance monitoring, Students Counseling for each year of studies, internal exam, GCET Counseling, Placement Cell.
	Cultural activities	Yes, Through Cultural committee
	Sports activities	Yes, Through Sports committee
	Literary activities	Through Library Review committee & internet too
	Magazine / Newsletter	CIMS, MIMS, IDR, Drug Today,
	Technical activities / Tech Fest	Knowledge regarding computer is given
	Industrial Visits / Tours	Yes
	Alumni activities	First Batch has passed out in 2000 and alumni association has started therein
20	Name of the Information Officer for RTI	Prof.N.M.Munshi
	Designation	Head of Department
	Phone number with STD code	0285-2656058 , 09724747166
	FAX number with STD code	0285-2621540
	Email	<a href="mailto:nisarmunshi007@yahoo.co.in">nisarmunshi007@yahoo.co.in</a>